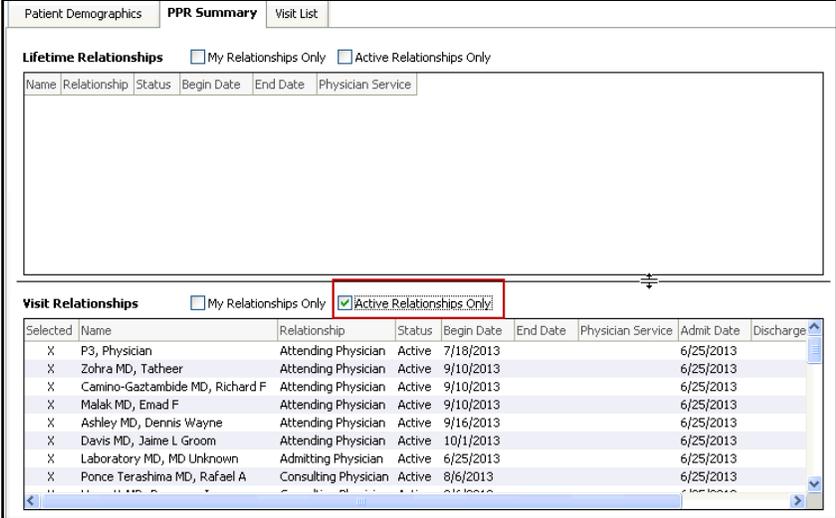
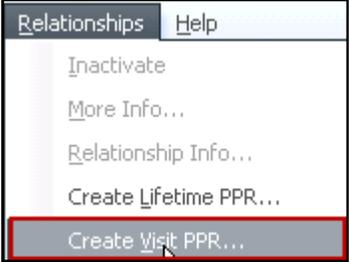
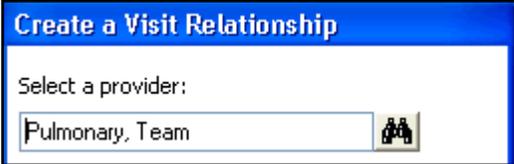
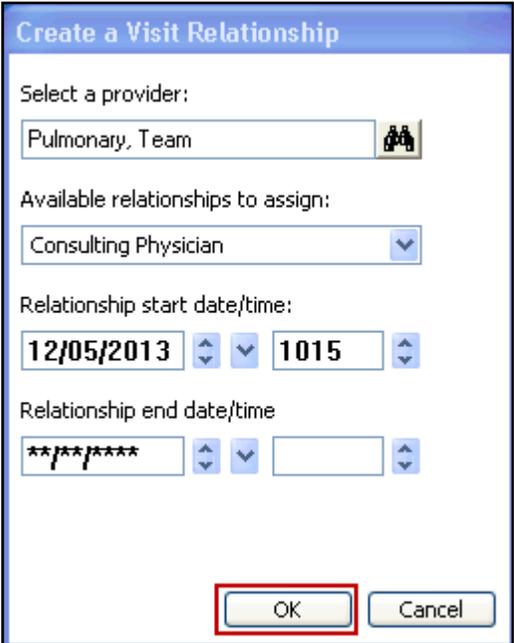


Adding a Group as a Consulting

To add a group as a Consulting do the following:

Step	Action																																																																																	
1.	Select the patient.																																																																																	
2.	From the patient menu select Patient Information .																																																																																	
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5.	Click Relationships in the Menu bar.																																																																																	
6.	Click Create Visit PPR .																																																																																	
	 <p>The screenshot shows the 'Relationships' menu bar with the following options: Inactivate, More Info..., Relationship Info..., Create Lifetime PPR..., and Create Visit PPR... The 'Create Visit PPR...' option is highlighted with a red box.</p>																																																																																	

**Add a Group
as a Consulting**
Continued:

Step	Action
7.	Click in the Select a provider text box delete name and type in Pulmonary Team . 
8.	Click in the relationships to assign text box click Consulting Physician .
	Note: Do not change the relationship start date/time or add Relationship end date/time
9.	Click OK . 

Remove a Group as a Consulting

Step	Action
1.	Select the patient.
2.	From the patient menu select Patient Information
3.	Select PPR Summary Tab.
4.	At the bottom of screen in the Visit Relationships section click in the box to the left of Active Relationships Only.

The screenshot shows the 'PPR Summary' tab with the 'Visit Relationships' section. The 'Active Relationships Only' checkbox is checked and highlighted with a red box. Below it is a table of relationships:

Selected	Name	Relationship	Status	Begin Date	End Date	Physician Service	Admit Date	Discharge
X	P3, Physician	Attending Physician	Active	7/18/2013			6/25/2013	
X	Zohra MD, Tatheer	Attending Physician	Active	9/10/2013			6/25/2013	
X	Camino-Gaztambide MD, Richard F	Attending Physician	Active	9/10/2013			6/25/2013	
X	Malak MD, Emad F	Attending Physician	Active	9/10/2013			6/25/2013	
X	Ashley MD, Dennis Wayne	Attending Physician	Active	9/16/2013			6/25/2013	
X	Davis MD, Jaime L Groom	Attending Physician	Active	10/1/2013			6/25/2013	
X	Laboratory MD, MD Unknown	Admitting Physician	Active	6/25/2013			6/25/2013	
X	Ponce Terashima MD, Rafael A	Consulting Physician	Active	8/6/2013			6/25/2013	

| 5. | Click the **Name** column heading to sort alphabetically in ascending order. |

The screenshot shows the 'Visit Relationships' table with the 'Name' column header highlighted by a red box and a mouse cursor. The table is sorted alphabetically by name:

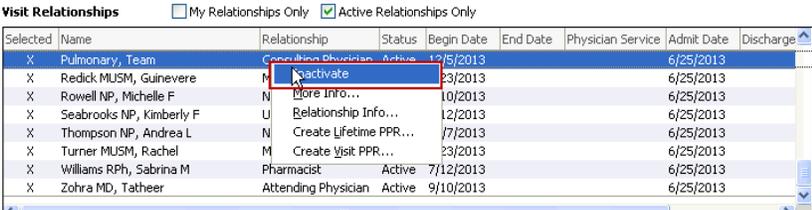
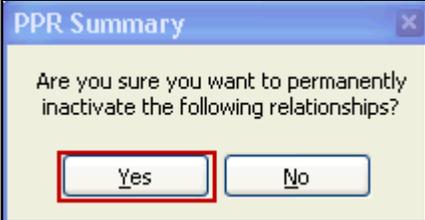
Selected	Name	Relationship	Status	Begin Date	End Date	Physician Service	Admit Date	Discharge
	Adams RN , Kimberly B	Auditor	Inactive	2/15/2012	2/16/2012		2/5/2011	
	Adams RN, Cyndee L	Manager	Inactive	11/1/2011	7/9/2013		2/5/2011	
	Afolabi-Brown MD, Oladiran	Admitting Physician	Inactive	2/11/2010	2/11/2010		8/6/2008	
	Afolabi-Brown MD, Oladiran	Ordering Physician	Inactive	2/11/2010	2/11/2010		8/6/2008	
	Ahmed MD, Mirza W	Admitting Physician	Inactive	7/1/2009	7/1/2009		7/24/2008	
	Ahmed MD, Mirza W	Ordering Physician	Inactive	7/1/2009	7/1/2009		7/24/2008	
	Allen MD, Ahkeel I	Inpatient Resident	Inactive	6/25/2013	7/10/2013		2/5/2011	
	Allen MD, Christopher L	Consulting Physician	Inactive	6/15/2012	6/15/2012		8/7/2011	

| 6. | Find and left click pulmonary team. |

The screenshot shows the 'Visit Relationships' table with the 'Pulmonary, Team' row highlighted in blue. The table is sorted alphabetically by name:

Selected	Name	Relationship	Status	Begin Date	End Date	Physician Service	Admit Date	Discharge
	Pope MD, James T	Admitting Physician	Inactive	4/17/2009	4/17/2009		7/24/2008	
	Pope MD, James T	Ordering Physician	Inactive	4/17/2009	4/17/2009		7/24/2008	
	Powell, Carol	PathNet Tech	Inactive	10/2/2009	10/2/2009		9/3/2008	
	Price MD, Thomas W	Admitting Physician	Inactive	7/6/2009	7/6/2009		8/6/2008	
	Price MD, Thomas W	Ordering Physician	Inactive	7/6/2009	7/6/2009		8/6/2008	
	Primas-Harrell RN , Edna G	EC Nurse	Inactive	4/19/2007	3/6/2007		11/11/2011	
	Psych MD, Consult	Consulting Physician	Inactive	3/8/2010	3/8/2010		3/6/2011	
X	Pulmonary, Team	Consulting Physician	Active	12/5/2013			6/25/2013	

Remove a Group as a Consulting
Continued:

Step	Action																																																																																	
7.	<p>Right click on Pulmonary, Team and left click on Inactivate.</p>  <p>Visit Relationships <input type="checkbox"/> My Relationships Only <input checked="" type="checkbox"/> Active Relationships Only</p> <table border="1"> <thead> <tr> <th>Selected</th> <th>Name</th> <th>Relationship</th> <th>Status</th> <th>Begin Date</th> <th>End Date</th> <th>Physician Service</th> <th>Admit Date</th> <th>Discharge</th> </tr> </thead> <tbody> <tr> <td>X</td> <td>Pulmonary, Team</td> <td>Consulting Physician</td> <td>Active</td> <td>12/5/2013</td> <td></td> <td></td> <td>6/25/2013</td> <td></td> </tr> <tr> <td>X</td> <td>Redick MUSM, Guinevere</td> <td>N</td> <td></td> <td>23/2013</td> <td></td> <td></td> <td>6/25/2013</td> <td></td> </tr> <tr> <td>X</td> <td>Rowell NP, Michelle F</td> <td>N</td> <td></td> <td>10/2013</td> <td></td> <td></td> <td>6/25/2013</td> <td></td> </tr> <tr> <td>X</td> <td>Seabrooks NP, Kimberly F</td> <td>U</td> <td></td> <td>12/2013</td> <td></td> <td></td> <td>6/25/2013</td> <td></td> </tr> <tr> <td>X</td> <td>Thompson NP, Andrea L</td> <td>N</td> <td></td> <td>7/7/2013</td> <td></td> <td></td> <td>6/25/2013</td> <td></td> </tr> <tr> <td>X</td> <td>Turner MUSM, Rachel</td> <td>M</td> <td></td> <td>23/2013</td> <td></td> <td></td> <td>6/25/2013</td> <td></td> </tr> <tr> <td>X</td> <td>Williams RPh, Sabrina M</td> <td>Pharmacist</td> <td>Active</td> <td>7/12/2013</td> <td></td> <td></td> <td>6/25/2013</td> <td></td> </tr> <tr> <td>X</td> <td>Zohra MD, Tatheer</td> <td>Attending Physician</td> <td>Active</td> <td>9/10/2013</td> <td></td> <td></td> <td>6/25/2013</td> <td></td> </tr> </tbody> </table>	Selected	Name	Relationship	Status	Begin Date	End Date	Physician Service	Admit Date	Discharge	X	Pulmonary, Team	Consulting Physician	Active	12/5/2013			6/25/2013		X	Redick MUSM, Guinevere	N		23/2013			6/25/2013		X	Rowell NP, Michelle F	N		10/2013			6/25/2013		X	Seabrooks NP, Kimberly F	U		12/2013			6/25/2013		X	Thompson NP, Andrea L	N		7/7/2013			6/25/2013		X	Turner MUSM, Rachel	M		23/2013			6/25/2013		X	Williams RPh, Sabrina M	Pharmacist	Active	7/12/2013			6/25/2013		X	Zohra MD, Tatheer	Attending Physician	Active	9/10/2013			6/25/2013	
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8.	<p>Click Yes.</p>  <p>PPR Summary</p> <p>Are you sure you want to permanently inactivate the following relationships?</p> <p><input checked="" type="button" value="Yes"/> <input type="button" value="No"/></p>																																																																																	